1. Excel notes
   1. How to super/subscript
   2. Click and drag corner
   3. Navigation via return, tab & shift
   4. Formulas
      1. Start with ‘=’
      2. Basic opperators(+ - \* /^
      3. Using arrow keys, shift and ctr
      4. Using F2 to edit
      5. Named funcitons
         1. Autocomplete with TAB, not return
         2. Sqrt vs ^(1/2)
   5. Making a graph
      1. Highlight what we want to be our y-axis data
      2. Insert>scatter>scatter, no lines or markers
      3. Flip data if needed
         1. Click graph white space to see options
         2. Funnel>select data
         3. Select 1 under horizontal
      4. Add labels
         1. Click green “+”
         2. Turn on axis titles
         3. Rename graph and axes titles
      5. Manually fix scaling issues
         1. Double click white space on graph to bring up graph- options sidebar
         2. Click on either set of axis labels to make “axis options” graphic appear in sidebar
         3. Under “Axis Options>Axis Options” change the bounds to appropriate limits
         4. Iff this is the first time you are reaching step 4 this for this graph repeat steps 1-3 for the other axis
      6. Add trend line and equation
         1. Click green “+”
         2. Check the box next to “Trendline”
         3. Click arrow next to “Trendline”
         4. Scroll to near bottom and check the appropriate box
         5. Make adjustments as required and appropriate